**Graduate Student Annual Progress Report**

This form is to be completed by the student, and circulated to their supervisory committee and Program Manager (wach.program@ubc.ca) at least **1 week prior** to the supervisory committee meeting. Your supervisor should review and approve of this report before it is circulated.

Students should retain this file for future reference, and include activities since the start of their program on each iteration. Sections not yet relevant should be left blank.

For the first committee meeting, this should include a high-level overview of the proposed research outlining any progress to date (~2-3 pages, including courses taken, conferences attended, presentations given etc.). As stated below, the background and rationale should be ~1 page in length.

**Student name:**

**Student email:**

**Student number:**

**Program (MSc/PhD):**

**Date of initial registration:**

**Financial support (amount, source):**

**Meeting**

**Date: Time: Location:**

**Dates of prior meetings:**

|  |
| --- |
| **Supervisory Committee Members** |
| **Supervisor** |  |
| **Co-Supervisor** |  |
| **Chair** |  |
| **Member** |  |
| **Member** |  |
| **Member** |  |

**If you would like to specify the pronouns by which your committee Chair should refer to you in their report, please include them here**:

**Other information:***Leaves of absence, etc.*

**Academic Development**

**WACH and other UBC courses taken, and marks obtained:**

**Date of comprehensive exam (PhD):**

**Other courses or certifications, and date obtained:**

**Responsible Conduct of Research:***This is a required course for all WACH students. Please indicate the date you completed the course, or when you intend to complete the course.*

**Professional Development**

**Workshops attended, with date:***Graduate Pathways to Success, UBC Library, Research Institute workshops, etc.*

**Conferences attended, with date:**

**Publications & Presentations**

**Publications from work conducted in this program, indicating whether they are published, submitted, in revision, etc:**

**Poster presentations, with date and location:**

**Oral presentations, with date and location:**

**Awards**

**Awards and honours:**

**Progress Report**

**Title of project:**

**Background and rationale:***Maximum 1 page.*

**Hypothesis:**

**List of Aims:**

**References**

**Research and Academic Timeline***Please provide anticipated timeline for key milestones, such as desired timeframe for comprehensive examination or final oral examination (defence), research milestones, etc.*

*You may wish to use a visual aid (graphic timeline or table).*